

Bronson, FL
April 11, 2017
4:00 p.m.

EXECUTIVE SESSION

The School Board of Levy County met in Executive Session this 11th day of April, 2017 at 4:00 p.m. with Board Chairman Chris Cowart, Cameron Asbell, Brad Etheridge, Rick Turner, Paige Brookins, and Board Attorney David Delaney, present.

Expulsion Hearings: The Board heard information regarding recommendations for expulsions. After the School Administrator Matthew McLelland had given testimony, the following actions were taken by the Board.

Student 17-17 (parent and student present): After discussion from the Board Members, Paige Brookins moved with second by Cameron Asbell to approve the recommendation of the Superintendent to expel the student for the remainder of the 2016-2017 SY and 2017-2018 SY, with the opportunity to enroll in Levy Learning Academy, beginning the 2017-2018 SY, a clean baseline drug test and clean drug testing every 30 days, at the parents' expense. Motion carried.

Student 17-18 (parent and student present): After discussion from the Board Members, Paige Brookins moved with second by Brad Etheridge to approve the recommendation of the Superintendent to expel the student for the remainder of the 2016-2017 SY and 2017-2018 SY, with the opportunity to enroll in Levy Learning Academy, beginning the 2017-2018 SY, a clean baseline drug test and clean drug testing every 30 days, at the parents' expense. Motion carried.

Student 17-19 (parent and student were not present): After discussion from the Board Members, Rick Turner moved with second by Brad Etheridge to approve the recommendation of the Superintendent to expel the student for the remainder of the 2016-2017 SY and 2017-2018 SY, without educational services. Motion carried.

Student 17-20 (parent and student present): After discussion from the Board Members, Paige Brookins moved with second by Cameron Asbell to approve the recommendation of the Superintendent to expel the student for the remainder of the 2016-2017 SY and 2017-2018 SY, with the opportunity to enroll in Levy Learning Academy, beginning with the 2017-2108 SY, a clean baseline drug test and clean drug testing every 30 days, at the parents' expense. Motion carried.

Student 17-21 (parent and student present): After discussion from the Board Members, Rick Turner moved with second by Cameron Asbell to approve the recommendation of the Superintendent to expel the student for the remainder of the 2016-2017 SY and 2017-2018 SY, with the opportunity to enroll in Levy Learning Academy, beginning with the 2017-2018 SY, a clean baseline drug test and clean drug testing every 30 days, at the parents' expense. Motion carried.

Student 17-22 (parent and student present): After discussion from the Board Members, Paige Brookins moved with second by Rick Turner to approve the recommendation of the Superintendent to expel the student for the remainder of the 2016-2017 SY and 2017-2018 SY, with the opportunity to enroll in Levy Learning Academy, beginning the 2017-2018 SY, a clean baseline drug test and drug testing every 30 days, at the parents' expense. Motion carried.

REGULAR SESSION 6:00 p.m.

The School Board of Levy County met in Regular Session this 11th day of April, 2017 at 6:00 p.m. with Board Chairman Chris Cowart, Cameron Asbell, Brad Etheridge, Rick Turner, Paige Brookins and Board Attorney David Delaney present.

Adoption of Agenda: For good cause, Board Chairman Chris Cowart asked that the Agenda be amended to add **Ratification of the 2016-2017 Agreement Between LCEA and SBLC** as item I), and to re-alphabetize the remainder of the items on the agenda. Cameron Asbell moved to amend and approve the Agenda, second by Brad Etheridge, motion carried.

Welcome Visitors: Board Chairman Chris Cowart welcomed all the visitors and asked if anyone from the audience who would like to address the Board. Catherine Davis and Kathy Brewington addressed the Board with concerns from the Calendar Committee. They gave copies of a revised Calendar “C” to the Board and said Spring Break was switched from Calendar “B” to Calendar “A”. They informed the Board that the number of instructional days remain the same and asked the Board to re-consider the calendar chose for the 2017-2018 SY. Superintendent Edison asked the Board to also consider whether a Board Member would like to sit in on the Calendar Committee, when they are developing the annual school calendars. Board Chairman asked that the 2017-2018 Calendar “C” be added to the Agenda for the April 25, 2017 Board Meeting.

School Presentation: CKS Principal Joshua Slemp introduced some of the Shark AVID students. They gave a PowerPoint presentation and shared their experiences while taking field trips to visit colleges. They visited Edward Waters College, Jacksonville University and University of North Florida. The students told the Board why they were involved with AVID and what they enjoyed about it. Mr. Turner said AVID is a very good opportunity to help students get ready for college. Superintendent Edison told the students to “Dream Big”.

Job Descriptions: Assistant Superintendent Candy Dean informed the Board that all job descriptions needed to be revised to add language: “...ability to work in a constant state of alertness and safe manner...”. Board Attorney David Delaney said marijuana legalization has already passed in several states, and we want to ensure the safety of all employees, students and co-workers. After discussion, Brad Etheridge moved, seconded by Paige Brookins to approve the language to be added to all job descriptions, motion carried.

WMHS Gymnasium Proposals: Superintendent Edison submitted options 1, 2, and 3 for climatizing the Gymnasium in the new WMHS Gym. He said there was miscommunication between the original construction plans and SBLC regarding the plans for the Gym. He said the future plans for the new CMHS will include plans for climate control for the gym. Todd Duffy, from Ausley Construction said the goal is to have the project completed by Summer 2017. Chairman Cowart said is we’re air conditioning one school, then all schools need to have A/C. After discussion, Rick Turner moved, seconded by Brad Etheridge to approved the plan for air conditioning the new WMHS gym. Paige Brookins, Rick Turner, Brad Etheridge and Cameron Asbell voted “yay”; therefore motion carried. Board Chairman Chris Cowart voted “nay”.

Employee Case #2017-2: Superintendent Edison informed the Board due to the situation and circumstances, he recommends continue suspension of an Employee without pay until the April 25, 2017 Board Meeting, where he will ask for his termination. After discussion, Cameron Asbell moved, seconded by Brad Etheridge to continue suspension of employee without pay until the April 25, 2017 meeting, motion carried.

Board Ratification of the 2016-2017 Contract and Compensation Package between LCEA and SBLC: Assistant Superintendent Candy Dean presented the Contract Language and Compensation Package for Board approval. She informed the Board that the Agreement was ratified by the Bargaining Unit with 420 voting yes and 18 voting no. After review of the agreement, Rick Turner moved to approve the Contract Language and Compensation Package as ratified by the bargaining unit, second by Paige Brookins, motion unanimously carried. (see supplemental minutes)

Approval of Minutes: Paige Brookins moved and second by Cameron Asbell to approve the minutes of the March 28, 2017 Board meeting. Motion carried.

Consent Agenda: Cameron Asbell moved to approve the Consent Agenda, second by Brad Etheridge, motion carried.

1. GENERAL ITEMS:

a) Employee Status Changes / Recommendations:

1. Out-of-field assignments for 2016-2017 school year:

Site	Employee	Certification	Out-of-Field Area(s)
BES	Gabriela de Oliveira	Elem Ed K-6	ESOL

2. George Bogner, III, CMHS ESE Teacher Aide, *effective* April 3, 2017.
3. Diana Rouse, District ESE Bookkeeper, *resignation* effective April 14, 2017, and *payment* for any unused leave, original hire date April 11, 2011.
4. Raymond Clark, CMHS Custodian, *resignation* effective April 4, 2017, and *payment* for any unused leave, original hire date November 20, 2014.
5. Ashley Williams, YTS Food Service Worker, *resignation* effective April 3, 2017, original hire date August 8, 2016.
6. Joan Pries, District ESE Secretary, *release from employment during probationary period*, effective April 10, 2017, original hire date September 6, 2016.
7. Cheryl L. Allen, CKS Food Service Manager, *resignation for retirement*, effective May 31, 2017, original hire date September 2, 1992.
8. Kelly Warhurst, District Bus Driver, resignation from employment, *to participate in DROP*, effective May 1, 2017, and ending April 30, 2022.
9. Linda Darlene Polk, District Bus Aide, *resignation* effective March 30, 2017, and *payment* of any unused leave, original hire date August 24, 2009.

b) Professional Leave Requests:

1. **(Previously Board Approved January 24, 2017)** - ISRD / NEFEC ESE Winter Institute, February 21-22, 2017, for ESE Administrators, ESE Specialist, School Counselors, and Psychologists, St. Augustine, FL., hotel charges billed to ISRD, mileage and meals expenses paid from ISRD Project #14939, *(amend to add the following)*: Chloe Gabriel
2. Valerie Boughanem, District Coordinator ESOL / Testing, ESOL Sanibel Leadership Conference, June 20-23, 2017, Clearwater Beach, FL., travel expenses paid from Project #40293 F2017.
3. Florida Association of MIS (FAMIS) Conference, June 27-29, 2017, Hilton Ocean Walk, Daytona Beach, FL., travel expenses paid from Project #19060, for the following:

- Morgan Bennett, District Coordinator MIS / Technology
 - Michele Studstill, District Secretary MIS / Technology
4. International Literacy Association Conference, July 15-17, 2017, Orlando, FL., travel expenses paid from Project #14890 INTRN, for the following:

JBES: Kelly Ruiz, Samantha Bryant, Melissa Lewis, Hillary Cribbs, Dian Dudeck, Kim Hudson, Erin Williams, and Patricia Coleman.
 5. 28th Annual Technicians Summer Workshop, June 12-15, 2017, Daytona Beach, FL., travel expenses paid from Project #17800, for the following:

Transportation: Marcus Bray, Marcus Glover, Jarrod Hauser, David Fisher
 6. Daryl Richardson, WMHS Teacher, JROTC, State Drill Camp, March 31, 2017-April 2, 2017, Lakeland, FL, travel expenses paid by the Army JROTC, no cost to Board.
 7. Region 2 AT-AEM-UDL Spring Institute, April 18-19, 2017, Orange Park, FL., travel expenses paid as follows:
 - Kimberly Beth McLean, ESE VI Teacher - mileage and meals paid from Project #40230.
 - Dawn Ford, District Speech/Language Pathologist - mileage, meals and hotel paid from Project MTSS.
 8. Check and Connect Leadership Team Professional Development, June 1-2, 2017, Orlando, FL., for the following:

WMHS – Project #40234 F2017: Lindsay Legler, Chloe Gabriel and Timothy McCarthy

Distict Office: Dr. Rosalind Hall – Project #40230 F2017
Leigh Paige Mace – Project #40234 F2017

c) Family Medical Leave:

1. Larry Foley, Transportation Bus Aide, April 3, 2017 – May 30, 2017.
2. Charlotte Hatchox, CMHS Lunchroom Manager, April 3, 2017 – May 31, 2017.
3. Terri Wisdom, CKS Teacher, Second Grade, April 3-17, 2017.
4. **(Previously approved March 14, 2017)** - Patty Cline, WMHS Food Service Assistant Manager, March 29 - April 4, 2017.

d) Student Trip Requests:

1. WMHS FFA, State FFA Officer Screening, April 10-13, 2017, Haines City, FL., county van and one student, travel expenses paid from Project #15300.
2. **(Previously Board Approved March 28, 2017):** Grad Bash Senior Trips, , Universal Studios, Orlando, FL., expenses paid from Project #14890INTRN, Class of 2017 internal funds, for the following:

April 21-22, 2017:

CKS: *Add Chaperone:* Evelyn Elaine Rains

CMHS: *Add Chaperones:* Amber Andrus and Tara Cannon

e) Personal Leave Requests in Excess of Six (6) Days:

1. Patti Mikell, WMHS Teacher, May 10-31, 2017.
2. Amanda Brown, WMHS Custodian, April 17, 2017 through May 10, 2017.
3. Kaylee Spina, CES Teacher, KG, April 6, 2017 – May 30, 2017.

f) Administrative Services:

1. Contracts and / or Agreements:
 - a. Contract between The Lincoln National Life Insurance Company and the School Board of Levy County, effective May 1, 2017. (Attachment)
 - b. FLDOE Educational Facilities Florida Inventory of School Houses Certification of Facilities DATA (FISH Report). (Attachment)

2. FINANCE:

a) General Fund Budget Summary Info and Financial Statements for March, 2017.

b) Bid Requests:

1. Permission to extend the following annual bids through the 2017/2018 fiscal year at the same rates and conditions as originally bid for 2016/2017, for the following:

Bid No.: 15 - 02 Ceiling Tile and Grid
15 - 03 Vinyl Floor Tile
15 - 04 Pest Control
16 - 01 Petroleum Products

2. Permission to call for bids for the following annual items / services for the 2017-2018 school year, with bids being awarded at the May 23, 2017 Board Meeting, for the following:

Various Categories of Furniture and Equipment
Liquid Propane
Motor Oil
Summer Re-Roofing Projects

c) Permission to Declare Property as Surplus and Sell by On-Line Auction:

<u>Property No.</u>	<u>Description</u>	<u>Acquisition</u>	<u>Amount</u>
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LLA:

C - 3116	SECO Warming Oven	08 / 89	\$1,850.00
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CKS:

C – 7563	Robot Coupe Food Processor	04 / 96	\$2,044.00
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CMS:

C – 2926	Band Saw	02 / 89	\$1,544.00
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WHS:

C – 10315	Delfield Beverage Cooler	08 / 01	\$4,615.00
C – 10319	Delfield All Purpose Center	08 / 01	\$3,585.00
C – 10321	Delfield Cahier Counter	08 / 01	\$1,556.00
C – 10328	Robot Coupe Food Processor	08 / 01	\$1,589.00
C – 10336	Blodgett Combi Oven	08 / 01	\$12,399.00
C – 10344	Hobart Heated Cabinet	08 / 01	\$2,757.00
C – 10346	True Refrigerator	08 / 01	<u>\$1,836.00</u>
	Total		\$28,337.00

JBES:

C – 9293	Robot Coupe Food Processor	08 / 01	\$1,665.00
C – 9300	Hobart 60 Quart Mixer	09 / 99	<u>\$12,700.00</u>
	Total		\$14,365.00

WMS:

C – 5915	Milk Cooler	08 / 93	\$2,725.00
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YTS:

C – 9373	Delfield Utensil Cart	12 / 99	\$1,025.00
C – 9374	Delfield Hot Food Table	12 / 99	\$3,125.00
C – 9376	Delfield Beverage Stand	12 / 99	\$1,336.00
C – 9393	Servolift Mobile Bin	12 / 99	<u>\$1,240.00</u>
	Total		\$6,726.00

BES:

C – 10372	Robot Coupe Food Processor	08 / 01	\$1,589.00
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Maintenance:

B – 9029	Rockwell Planer	02 / 78	\$2,212.00
C – 3115	SECO Warming Oven	08 / 89	<u>\$1,850.00</u>
	Total		\$4,062.00

Superintendent’s Comments / Recommendations: Superintendent Edison updated the Board about Almon Gunter Professional Development Trainings and distributed samples of books that he distributes to the Faculty. He shared the upcoming graduation dates and times for Levy County Schools. He updated the Board on his recent BODLDP meeting. Mr. Edison distributed copies of the new letterhead and logo for the District SBLC, and asked the Board Members to check and approve how their names are listed on the new letterhead.

Board Comments: Paige Brookins asked about Expulsions and the process for a student to get to the point of Expulsion from their school. Superintendent Edison explained the process to the Board. Mrs. Brookins commented that some students need to be brought up for expulsion sooner rather than later. Rick Turner commented about the school calendars and said the most important is the maximum instruction time for teachers. He said 311 voted for Calendar “A” and 245 voted for Calendar “B”; therefore, the majority of teachers and staff voted for Calendar “A”. Brad Etheridge said he appreciated the work the Principals are doing and he agreed with Mrs. Brookins that some of the students need to be recommended for expulsion sooner. He updated the Board on

the 4H students. He said Williston placed 3rd in FFA competition and Chiefland placed 4th. Cameron Asbell commented how the news and TV stations prefer to cover negative news, but forget to cover the good news for Levy County Schools. He said he appreciates the donations from the Levy County Foundation, which recognizes student accomplishments. Chris Cowart thanked everyone for supporting the CK Arts Festival and Seafood Festival. He said these festivals are very beneficial for Cedar Key. He congratulated Board Member Brad Etheridge for his daughter receiving a scholarship for Livestock Judging. He thanked Assistant Superintendents Candy Dean and John Lott for handling recent situations.

There being no further business to come before the Board, the meeting was adjourned with the Board going into Executive Session.

ATTEST:

APPROVED:

Jeffery R. Edison, Secretary

Chris Cowart, Board Chairman